

Vehicle Importation & AES Filing

Here is a step by step for vehicle imports with Near North Customs Brokers.

- Determine if the vehicle is admissible to Canada by checking the Registrar of Imported Vehicles List of Admissible Vehicles: <https://www.riv.ca/VehicleAdmissibility.aspx>
- Obtain documents required for importation: Bill of Sale, Title, Recall Letters if any, CUSMA/USMCA certificate if applicable
- Complete AES registration/filing with U.S. Customs Border Protection (CBP)
- Confirm port of crossing, date and time

After importation:

- Pay Registrar of Imported Vehicles (RIV) registration fee of \$325 + GST/HST online: <https://www.riv.ca/PaymentAndFees.aspx>
- \$100.00 excise tax applies to vehicles with air conditioning
- Obtain Form 2 through RIV website after payment
- Present Form 2 and all import documentation related to the vehicle to Federal inspection station (Most Canadian Tires do Federal inspection stations and you will not be charged for the inspection)
- Present stamped Form 1 to Motor Vehicle Office to register the vehicle. If PST has not been paid at time of entry it will be payable at time of registration

For standard pricing and Near North rates for Vehicle Clearance, please call us at 1-888- 739-4002 or email us: nnclientservices@nearnorthcustoms.com

If you require assistance with AES Filing or have any questions, please reach out to our Near North US team at: **1-716-204-4020** or email us: export@nearnorthus.com

Helpful Links:

- Registrar of imported vehicles step by step checklist: <http://www.riv.ca/ImporterChecklist.aspx>
- Transport Canada: <http://www.tc.gc.ca/eng/motorvehiclesafety/safevehicles-importation-index-443.htm>

Frequently Asked Questions

- **What is the Automated Export System (AES)?**

The system for collecting Electronic Export Information (EEI) (or any successor document) from persons exporting goods from the United States, Puerto Rico, or the U.S. Virgin Islands; between Puerto Rico and the United States; and to the U.S. Virgin Islands from the United States or Puerto Rico.

- **What is AESDirect?**

A free internet application supported by the U.S. Census Bureau that allows U.S. Principal Parties In Interest (USPPIs), their authorized agent, or the authorized agent of the Foreign Principal Parties in Interest (FPPI) to transmit EEI to AES via the internet: aesdirect.census.gov.

- **What is the Electronic Export Information (EEI)?**

The electronic export data filed in the Automated Export System (AES) or AESDirect. This is the electronic data information from an entity exporting from the United States.

- **What is an Internal Transaction Number (ITN)?**

The AES generated number assigned to a shipment confirming that the EEI was accepted and is on file in the AES.

- **What is an Employer Identification Number (EIN)?**

An Employer Identification Number (EIN) is a mandatory Internal Revenue Service (IRS) nine-digit numerical assigned number which is used as the exporter's unique identification in filing the AES transaction. An EIN should be applied for in advance, and is normally issued to the exporter (foreign and/or US-based) through an on-line process documented within the IRS website.

- **Will a foreign entity be permitted to file the EEI in AES for used self-propelled vehicles for export?**

A foreign entity must have an Employer Identification Number (EIN) or a DUNS number to register and file the EEI in AES/AESDirect. If the foreign entity does not have an EIN or DUNS number, a U.S. agent must be located and authorized to file their export information in the AES/AESDirect. If a U.S. agent is authorized to file the EEI on their behalf, a border crossing number, passport number or any number assigned by CBP will be required to file in AES/AESDirect. A CBP assigned number may be an official government identification number associated with programs such as the Western Hemisphere Travel Initiative (WHTI), NEXUS, or Free and Secure Trade (FAST). When the Party ID Type is T (Foreign Entity), the data field requires 11-positions and all positions may be alphanumeric. If the identifier is less than 11 positions, zeros may be used to complete the field.

- **I am a foreign entity with an EIN or DUNS number, how do I register in AESDirect?**

AESDirect is a free online tool that processes Electronic Export Information (EEI). For directions on how to access and/or create an AESDirect account, refer to: aesdirect.census.gov.

- **What is the definition of a USPPi?**

Answer: A U.S. Principal Party in Interest (USPPi) is the person or legal entity in the United States that receives the primary benefit, monetary or otherwise, from the export transaction. Generally, that person or entity is the U.S. seller, manufacturer, or order party, or the foreign entity while in the United States when purchasing or obtaining the goods for export.

- **What is the definition of a FPPI?**

A Foreign Principal Party in Interest (FPPI) is the party abroad who purchases the goods for export or to whom final delivery or end-use of the goods will be made. This party may be the Ultimate Consignee.

- **What is an U.S. Authorized Agent?**

An individual or legal entity physically located in or otherwise under the jurisdiction of the United States that has obtained power of attorney or written authorization from a USPPI or FPPI to act on its behalf, and for purposes of this part, to complete and file the EEI.

- **What identification number should a foreign entity provide to the U.S. agent authorized to file the AES or AESDirect on their behalf?**

The foreign entity may provide a border crossing number, passport number, or any number assigned by CBP. A CBP assigned number may be an official government identification number associated with programs such as the Western Hemisphere Travel Initiative (WHTI), NEXUS, or Free and Secure Trade (FAST). When the Party ID Type is T (Foreign Entity), the data field requires 11 positions, and all positions can be alphanumeric. If the identifier is less than 11 positions, zeros may be used to complete the field.

- **I am a U.S. citizen moving to a foreign country and would like to export my vehicle. How do I file in AES?**

If you are transporting your vehicle and have an EIN or DUNS number, you can register and file by utilizing AESDirect or you may hire an U.S. agent to file on your behalf.

- **If the foreign entity is the USPPI (purchased or obtained the goods for export while in the U.S.) and has a U.S. agent to file on their behalf, what U.S. address is required in AES or AESDirect?**

The foreign entity, or authorized U.S. agent, will use the address location where the vehicle starts its journey to the port of export; i.e. this may be the address of a hotel or other address associated to the vehicle purchase acquisition transaction.

- **In addition to the AES filing requirement, am I required to provide ownership documentation, such as the original vehicle title?**

Yes, proof of ownership documentation is required in accordance with Title 19 Code of Federal Regulations Part 192. All documentation must be presented to the port of export 72 hours prior to export along with the Internal Transaction Number (ITN) generated by AES. Exporters should contact the port of intended export for established locations, including hours of operation, at which the required documentation and the vehicles for inspection must be presented.

- **If an exporter is having difficulties filing in AES or AESDirect, who is the appropriate point of contact for assistance?**

Questions may be directed to the Census Bureau at **1-800-549-0595** or **www.census.gov/trade** with any AES/AESDirect questions or for guidance on Title 15 CFR Part 30-the Foreign Trade Regulations.